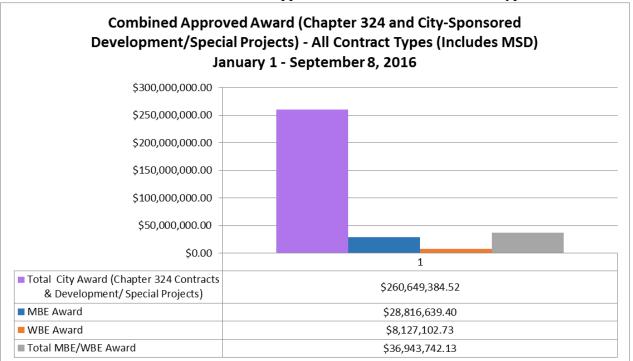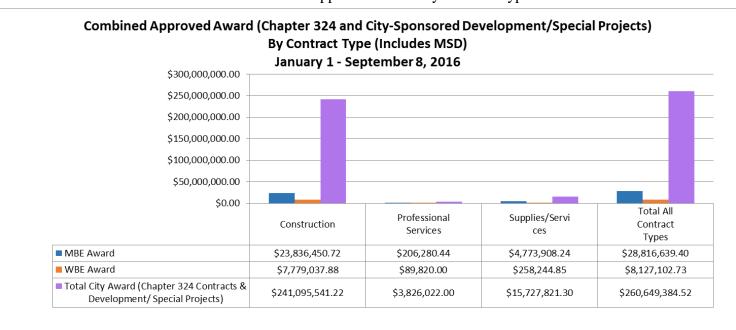Contract Awards: Performance Tracking.

- **GOAL:** Track contract award amounts for increased accountability, transparency, and to determine the success of the new vendor certification program to increase minority contract spends and overall economic inclusion.

- **Contract Award Data**: Combined Approved Award and All Contract Types
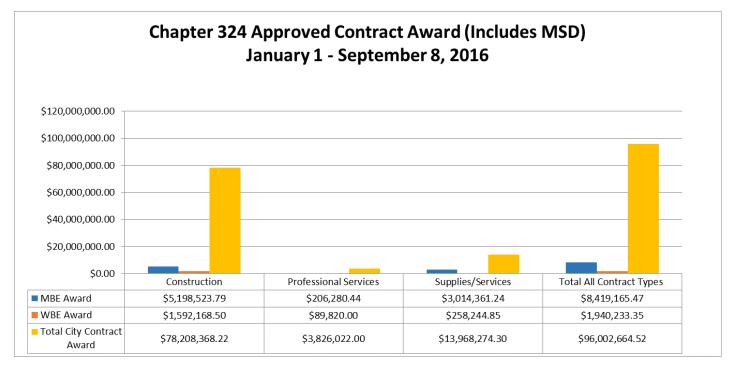
Combined Approved Award (Chapter 324 and City-Sponsored Development/Special Projects) - All Contract Types (Includes MSD) January 1 - September 8, 2016

Total City Award (Chapter 324 Contracts & Development/ Special Projects)	$260,649,384.52
MBE Award	$28,816,639.40
WBE Award	$8,127,102.73
Total MBE/WBE Award	$36,943,742.13

- **Contract Award Data**: Combined Approved Award by Contact Type

Combined Approved Award (Chapter 324 and City-Sponsored Development/Special Projects) By Contract Type (Includes MSD) January 1 - September 8, 2016

	Construction	Professional Services	Supplies/Services	Total All Contract Types
MBE Award	$23,836,450.72	$206,280.44	$4,773,908.24	$28,816,639.40
WBE Award	$7,779,037.88	$89,820.00	$258,244.85	$8,127,102.73
Total City Award (Chapter 324 Contracts & Development/ Special Projects)	$241,095,541.22	$3,826,022.00	$15,727,821.30	$260,649,384.52

- **Contract Award Data**: Approved Contract Award

Chapter 324 Approved Contract Award (Includes MSD)
January 1 - September 8, 2016

	Construction	Professional Services	Supplies/Services	Total All Contract Types
■ MBE Award	$5,198,523.79	$206,280.44	$3,014,361.24	$8,419,165.47
■ WBE Award	$1,592,168.50	$89,820.00	$258,244.85	$1,940,233.35
■ Total City Contract Award	$78,208,368.22	$3,826,022.00	$13,968,274.30	$96,002,664.52
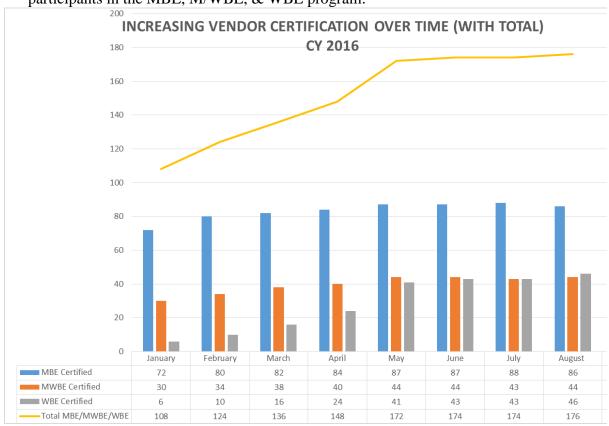
Certifying Vendors for Participation.

- **GOAL**: Increase the overall pool of vendors participating in the MBE/WBE/MWBE program so more contracts may be awarded to certified vendors. Increase the number of already certified SBEs so that more of these vendors are eligible to receive contracts and meet economic inclusion goals.
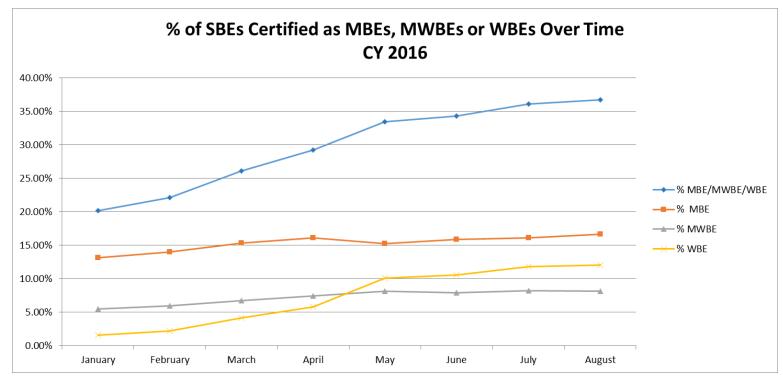
  The following charts show the Department's progress certifying vendors as participants in the MBE, M/WBE, & WBE program.

INCREASING VENDOR CERTIFICATION OVER TIME (WITH TOTAL) CY 2016

	January	February	March	April	May	June	July	August
MBE Certified	72	80	82	84	87	87	88	86
MWBE Certified	30	34	38	40	44	44	43	44
WBE Certified	6	10	16	24	41	43	43	46
Total MBE/MWBE/WBE	108	124	136	148	172	174	174	176
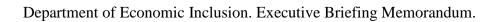
- **Contract Spend Tracking & Exclusions.**

  The following chart shows how the Department is currently tracking SBE certified spends. This is broken down by prime contracts, sub contracts, and spending category.

% of SBEs Certified as MBEs, MWBEs or WBEs Over Time CY 2016

Contract Spend Tracking & Exclusion.

SBE CERTIFIED SPEND - JANUARY THRU MAY 2016

SUMMARY TABLE	January	February	March	April	May
$$ TOTAL SPEND (Prime + Sub)(All vendor Ks)	$ 11,560,272.85	$ 9,107,481.57	$ 10,194,048.86	$ 10,247,833.70	$ 10,507,113.36
Construction	$ 6,329,600.66	$ 4,465,297.60	$ 5,552,021.68	$ 5,473,132.44	$ 6,395,199.39
Professional Services	$ 1,984,128.93	$ 1,839,489.12	$ 1,720,764.91	$ 1,641,701.32	$ 1,931,737.07
Supplies/Services	$ 3,246,543.26	$ 2,802,694.85	$ 2,921,262.27	$ 3,132,999.94	$ 2,180,176.90
$$ SBE Spend Overall (Prime + Sub)	$ 3,916,901.09	$ 3,076,410.16	$ 3,082,975.74	$ 2,457,505.11	$ 3,462,699.32
Construction	$ 2,460,531.66	$ 2,051,571.06	$ 2,024,846.75	$ 1,409,300.51	$ 2,435,011.61
Professional Services	$ 720,947.73	$ 420,766.29	$ 484,450.07	$ 641,444.69	$ 609,366.36
Supplies/Services	$ 735,421.70	$ 604,072.81	$ 573,678.92	$ 406,759.91	$ 418,321.35
% SBE Spend Overall (Prime + Sub)	33.88%	33.78%	30.24%	23.98%	32.96%
Construction	38.87%	45.94%	36.47%	25.75%	38.08%
Professional Services	36.34%	22.87%	28.15%	39.07%	31.54%
Supplies/Services	22.65%	21.55%	19.64%	12.98%	19.19%
$$ SBE Total Prime Spend	$ 1,634,535.25	$ 1,466,111.93	$ 1,217,411.78	$ 1,585,539.21	$ 1,472,945.57
Construction	$ 358,846.67	$ 541,158.08	$ 302,361.77	$ 608,296.14	$ 502,370.59
Professional Services	$ 604,536.01	$ 344,353.62	$ 398,940.21	$ 570,483.16	$ 552,253.63
Supplies/Services	$ 671,152.57	$ 580,600.23	$ 516,109.80	$ 406,759.91	$ 418,321.35
$$ SBE Total Sub-Contract Spend (SubK)	$ 2,282,365.84	$ 1,610,298.23	$ 1,865,563.96	$ 871,965.90	$ 1,989,753.75
Construction	$ 2,101,684.99	$ 1,510,412.98	$ 1,722,484.98	$ 801,004.37	$ 1,932,641.02
Professional Services	$ 116,411.72	$ 76,412.67	$ 85,509.86	$ 70,961.53	$ 57,112.73
Supplies/Services	$ 64,269.13	$ 23,472.58	$ 57,569.12	$ -	$ -

B2Gnow Timeline for Corrections and Custom Report Development and Implementation												
Legend: ⬛ Future Task												
🟧 In Process/On-Going												
🟩 Completed Task												
🟥 Incomplete Task	Mar-16	Apr-16	May-16	Jun-16	Jul-16	Aug-16	Sep-16	Oct-16	Nov-16	Dec-16	Jan-17	Feb-17
Certification Module Corrections												
Errors in Certification Module Identified by DEI				🟩								
DEI Detailed Report to B2Gnow of All Corrections to be Made				🟩								
R. Bennett Submission of Corrections to B2G Development Team				🟩								
Processing of Corrections by B2gnow Development					🟩	🟥	⬛	⬛				
R. Bennett to Provide Templates of All System-Generated Certification Correspondence for Review by DEI					🟩							
DEI Review of System-Generated Certification Correspondence for Any Necessary Revisions					🟥 Delayed Due to Focus on Spend Report	🟩						
DEI Submission of Revisions to System-Generated Correspondence					🟥 Delayed Due to Focus on Spend Report	🟥 Delayed Due to Focus on Spend Report	🟧					
R. Bennett Submission of Revisions to System-Generated Correspondence					🟥 Delayed Due to Focus on Spend Report	🟥 Delayed Due to Focus on Spend Report	⬛					
Processing of System-Generated Correspondence Corrections						🟥 Delayed Due to Focus on Spend Report	⬛					
Review by DEI of Certification Module Corrections and Correspondence Revisions							⬛	⬛				
Final Acceptance of Certification Module Corrections and Correspondence Revisions by DEI or Identification of Remaining Errors							⬛ Will Be Delayed	⬛				
Correction of Any Identified Remaining Errors by B2Gnow Development Team							⬛ Will Be Delayed					
Final Review and Acceptance of Certification Module Corrections and Correspondence Revisions by DEI								⬛ Will Be Delayed	⬛			

MBE/MWBE/WBE Spend Report Corrections and Design Tailoring

Task	Notes
Errors in Spend Report Identified by DEI	
DEI Reports Spend Report Data Errors to B2Gnow	
R. Bennett Submits Spend Report Data Errors to B2Gnow Development Team	
Processing of Spend Report Data Error Corrections by B2Gnow Development	
Meeting with City Manager, B2Gnow, DEI, ETS, and C. Garlich	
Working conference calls with J. Mackenzie, C. Garlich and R. Bennett	
DEI Requests Spend Report Design Tailoring for MBE/MWBE/WBE Spend Reports	
Phone Conference with R. Bennett to Discuss Spend Report Design Changes	
DEI to Submit Draft of Desired Reports with Comments Indicating Where the Data for Each Column Should be Pulled	
R. Bennett to Prepare Cost Proposal for Custom Report Design Changes	Waived by B2G for 1st set / If additional customizing is requested by DEI
DEI Review of Cost Proposal and Authorization to Proceed	No charge for 1st set / If additional customizing is requested by DEI
R. Bennett Submits Custom Report Design Changes to Development Team	On Hold - Until Spend Report Corrections Finalized / On Hold - Until Spend Report Corrections Finalized
Processing of Custom Spend Report Changes by B2Gnow Development	Partial Changes Completed - Others on Hold / On Hold - Until Spend Report Corrections Finalized
Testing of Spend Report Corrections by DEI, Mae Consulting and B2Gnow	
Final Acceptance by DEI of Spend Report Corrections and Custom Spend Report Revisions	

Award Report Design and Implementation

Task	Notes
On-Going Internal Meetings and Discussions between DEI, Purchasing, CFS, ETS and Mae Consulting Regarding Award Report Needs, Defined Terms, and Data Logistics	
Meeting with DEI, Purchasing, ETS, CFS and Mae Consulting Regarding Options for PRC Approved Award Data Tracking in B2Gnow	
Phone Conferences with R. Bennett to Discuss Award Reporting and Possible Configuration of Proposal Module to Track PRC Approved Awards	
Mae Consulting to Propose Mapping Options for Award Report Data and Provide a Sample File with Requested Additional Fields	
Mapping of Custom Award Report by B2Gnow Development Team	
Status Meeting with City Manager, B2Gnow, ETS, DEI and Mae Consulting	
R. Bennet to Review with B2Gnow Development Team Whether Proposal Module can be Configured for Pre- and Post-Bid Use and Fields can be Added to Track PRC Approved Awards	
DEI to Submit Draft of Desired PRC Award Reports with Comments Indicating Where the Data for Each Column Should be Pulled	Delayed Due to Focus on Spend Report
R. Bennett to Prepare Cost Proposal for Custom PRC Award Report	Delayed Due to Focus on Spend Report
Status Meeting with City Manager, B2Gnow, ETS, DEI and Mae Consulting	
DEI Review of Cost Proposal and Authorization to Proceed	No Proposal Provided for Review
R. Bennett Submits Custom PRC Award Report to B2Gnow Development Team	Delayed Due to Focus on Spend Report / Delayed Due to Focus on Spend Report
Processing of Custom PRC Award Report Changes by B2Gnow Development Team	Delayed Due to Focus on Spend Report / Delayed Due to Focus on Spend Report
Testing of PRC Award Report	
Final Acceptance by DEI of PRC Award Reports	